

## FSSE Trustees Meeting 24 June 2011

Present: Keith Walton, Alan Pearmain, Kathy Gibbs (observer), Imran Tyabji, Philippa Stanger, Mat Paskins

1. We accept the FSSE annual report and agree to publish it on the FSSE website once the examiners report is included. We agree that the format of an introduction, our objectives, the event epistles, comments from co-ordinators and examined accounts (with a pie chart to aid clarity) is appropriate for future years too, when we will need as an incorporated body to report to Companies House and the Charity Commission.
2. Wandsworth Meeting House has agreed that we can use its address (59 Wandsworth High St, London SW18 2PT) for FSSE correspondence. This agreement can last as long as we have someone at Wandsworth Meeting who can forward FSSE mail appropriately. Bookings will still go to the bookings secretaries for each event.
3. David Holtam has been discussing what FSSE need to do to become incorporated. He has agreed to investigate writing appropriate articles for FSSE to be a company limited by guarantee (CLG) with his work colleagues. The governance group (Imram, David and Keith) will investigate who should be members of FSSE CLG and make a recommendation at the appropriate time.
4. We agree that FSSE trustees should take out liability insurance to cover FSSE and its event staff. We ask the governance group to do this.
5. FSSE reunion project 2013. We welcome the proposal brought by Mat Paskins to hold an FSSE reunion in 2013 aimed at adults who have attended Summer School or Senior conference, with their partners and children.

We agree Mat, Justine Williams, Selina Larson, Henry Bainton and Steff Aquarone should take this project forward, co-opting others as necessary to assist them.

FSSE commit up to £1000=00 core funding to support the organising of the event and the associated oral history work. We ask the reunion team to investigate other sources of funding, perhaps to include funding for event bursaries, from bodies such as Friends House or JRCT. We appoint, Keith Walton, as a trustee, to work with the reunion project organisers and approve the drawdown of the £1000=00.

We will take a decision on underwriting the full reunion once we have greater clarity of progress.

We ask the reunion project to report back to trustees at the next trustees meeting in November.

We thank Mat and the others for their work to date.

Keith Walton  
Clerk